



AVID Site Team Plan

AVID's mission is to close the achievement gap by preparing all students for college readiness and success in a global society.

Site Information

Name: Lacomb School
 Principal: Whitney Connolly
 Address: 34110 East Lacomb Road
 District: Lebanon Community School District
 County: Linn Benton County
 City, State, ZIP: Lebanon, OR, 97355
 School Year: 2017-2018

Site Plan Prepared by: (Name and Title/Role)

- Whitney Connolly, AVID site Principal
- Della Long, 1st Grade Teacher
- Emma Beiser, 4th Grade Teacher
- Brandon Weist, 8th Grade Teacher
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AVID Information

Elementary

Secondary

Site Principal: Whitney Connolly
 Number of AVID Elementary Classes: 7
 Grade Level(s) Implementing: 1, 3-8
 Date First Implemented: _____

Coordinator: NA
 Administrator: NA
 Number of AVID Elective Sections: NA
 Date First Implemented: NA

Support Needs:

At this time, our projected needs for support include: Time at building for site specific PD, training for principal on role-specific tasks

X
 AVID Coordinator

X
 Administrator/Designee

X
 District Director

The Plan Phase of a continuous improvement cycle involves setting goals that are validated by existing data. Complete this page for each goal in your AVID Site Plan to ensure that the goal is clearly defined, validated, aligned to your AVID certification instrument and integrated with other school and district plans.

Site Team Goal #1:

What is the identified goal? Is this a “SMART” (Specific, Measurable, Action-Oriented, Realistic, and Timely) goal?

By May 2018, at least 7 teachers will provide direct instruction on and implement AVID note-taking strategies as outlined in the Articulation Plan (AVID Elem Found: SIR, page 410), and measure student progress using Student Assessment Tools three times a year.

What data do we have to validate this goal? Using that data, what is our established baseline?

Classroom observations and teacher self-reporting
At this time, approximately 5 teachers use some note-taking strategies, though not always at the level of rigor as outlined in the Articulation Plan.

Essential/Domain Alignment:

- Instruction:
“One or more AE teachers at two or more grade levels provide opportunities and structures for note-taking.”
- Systems:
“There is no evidence that AE teachers administer AE assessments and disaggregate data according to timelines, to inform instruction.”
- Leadership:
- Culture:

Alignment / Integration with our plans:

<input type="checkbox"/> CSS Recommendations Instruction 2 and System 3 are areas of relative weakness for the school. These two components are related and are addressed by this goal.
<input type="checkbox"/> School Improvement Plan: EE2.5: All instructional staff in the school will use sound classroom management practices that encourage student engagement and affect student learning. (3171)
<input type="checkbox"/> District Strategic Plan: Implementation of AVID strategies schoolwide and districtwide.
<input type="checkbox"/> Other school initiative: We will be working on improving our RTI systems this year. AVID strategies will be a part of quality instruction in that system.

Complete the first three columns as you plan. Complete the last column as you gather evidence throughout the school year.

Action Steps: How will we make it happen?	Evidence: How will we monitor this goal? What evidence will we use to measure our success/growth/progress?	Resources / Timeline: When will we complete this? What will be the benchmark? What resources (AVID, school, district) will be used? What expenditures are necessary?	Individual Commitments <ul style="list-style-type: none"> • Who will be involved? • What will they do? (Name/Role/Action)
Provide professional development training to all staff on grade-level specific note taking strategies.	Teachers will complete end-of-PD reflections to demonstrate growth on their understanding of and ability to implement note-taking strategies.	The initial training will occur during September professional development time. The AVID Site Team will use meeting time and AVID resource books to develop training.	Whitney Della Emma Brandon Collaboratively design and deliver note-taking PD.
Provide professional development training to all staff on grade-level specific assessments used to monitor student progress with note-taking.	Teachers will complete end-of-PD reflections to demonstrate growth on their understanding of and ability to administer note-taking assessments.	The initial training will occur during October professional development. The AVID Site Team will use meeting time and AVID resource books to develop training and assessments.	Whitney Della Emma Brandon Collaboratively design and deliver assessment PD.

<p>Teachers will administer note-taking assessments three times a year (November, January, and May).</p>	<p>The AVID Site Team will collect results of the assessment data to monitor implementation of and growth in note-taking for students.</p>	<p>Assessments will be delivered in November, January, and May. Teachers will use the previously developed assessments, modeled after examples from the AVID resource book.</p>	<p>All teachers will administer assessments. The AVID Site Team will monitor implementation and results.</p>
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Site Team Goal #2:

What is the identified goal? Is this a “SMART” (Specific, Measurable, Action-Oriented, Realistic, and Timely) goal?

By May 2018, classroom teachers and the principal will develop a K-8 articulation and implementation plan for AVID schoolwide development. As part of this, the team will create a specific articulation plan for Alignment Topic 1: Organizational Tool and Alignment Topic 3: Agenda/Planner, with a plan to implement the Organizational Tool and Agenda/Planner techniques in the 2018-19 school year.

What data do we have to validate this goal? Using that data, what is our established baseline?

There is no existing articulation or implementation plan at this time.

Essential/Domain Alignment:

- Instruction:
“One or more AE teaches at two or more grade levels provide opportunities and structures for students to organize information, materials, and time.”
- Systems:
- Leadership:
“AE site team has developed a site plan that includes a shared mission, mission, values, and goals for sustainable AE implementation.”
- Culture:

Alignment / Integration with our plans:

- CSS Recommendations
Instruction 5 and Leadership 4 are areas of relative weakness for the school. This goal addresses those areas.
- School Improvement Plan:

EE2.5: All instructional staff in the school will use sound classroom management practices that encourage student engagement and affect student learning. (3171)

District Strategic Plan:
Implementation of AVID strategies schoolwide and districtwide.

Other school initiative:
We will be working on creating more intentional teaming opportunities this year for teachers. This sort of intentional work around implementation and articulation will coincide with that work.

Complete the first three columns as you plan. Complete the last column as you gather evidence throughout the school year.

Action Steps: How will we make it happen?	Evidence: How will we monitor this goal? What evidence will we use to measure our success/growth/progress?	Resources / Timeline: When will we complete this? What will be the benchmark? What resources (AVID, school, district) will be used? What expenditures are necessary?	Individual Commitments <ul style="list-style-type: none"> ● Who will be involved? ● What will they do? (Name/Role/Action)
Establish AVID Site Team.	Meeting minutes and agendas can reflect the creation of this team.	This will be completed in August or September 2017 at one of the first staff meetings.	Whitney will record members of the AVID Site Team.
The AVID Site Team will meet monthly to discuss implementation, plan professional development, and monitor progress.	Meeting minutes and agendas can reflect the ongoing work for this team.	The AVID team will meet on the second Tuesday of each month.	AVID Site Team
The AVID Site Team will develop a multi-year implementation plan for AVID strategies and program components.	A copy of the implementation plan will be provided to all staff.	The AVID team will have this plan developed by February 2018.	AVID Site Team
The AVID Site Team will develop a K-8 articulation plan for the organization component of AVID.	A copy of the articulation plan will be provided to all staff.	The AVID team will have this plan developed by May 2018.	AVID Site Team

Site Team Goal #3:

What is the identified goal? Is this a “SMART” (Specific, Measurable, Action-Oriented, Realistic, and Timely) goal?

Starting in September 2017, the AVID Site Team will meet monthly to collaborate on issues of planning and logistics of AE implementation.

What data do we have to validate this goal? Using that data, what is our established baseline?

Teacher observation
The team does not currently meet regularly.

Essential/Domain Alignment:

Instruction:

Systems:

Leadership:

“AE site team does not meet regularly.”

“AE site team has developed a site plan that includes a shared mission, vision, values, and goals for sustainable AE implementation.”

Culture:

Alignment / Integration with our plans:

CSS Recommendations

Leadership 2 and Leadership 4 are areas of relative weakness for the school. This goal addresses those areas.

School Improvement Plan:

FC3.2: School staff will create and maintain connections between the school community and the broader community to support student learning. (3174)

FC3.3: The school's key documents (minimally, the school's improvement plan, parent involvement plan, compact, and student/parent handbook) will be annually reviewed for revision and disseminated to all families in the school and translated as needed. (3175)

LDR5.1: A distributed leadership process will be used to build the capacity of others in the school. (3185)

LDR5.9: School leadership will facilitate an annual evaluation of the implementation and results achieved by the school's improvement plan. (3193)

District Strategic Plan:
Implementation of AVID strategies schoolwide and districtwide.

Other school initiative:
We will be working on creating more intentional teaming opportunities this year for teachers. This sort of intentional work around implementation and articulation will coincide with that work.

Complete the first three columns as you plan. Complete the last column as you gather evidence throughout the school year.

Action Steps: How will we make it happen?	Evidence: How will we monitor this goal? What evidence will we use to measure our success/growth/progress?	Resources / Timeline: When will we complete this? What will be the benchmark? What resources (AVID, school, district) will be used? What expenditures are necessary?	Individual Commitments <ul style="list-style-type: none"> • Who will be involved? • What will they do? (Name/Role/Action)
Establish AVID Site Team.	Meeting minutes and agendas can reflect the creation of this team.	This will be completed in August or September 2017 at one of the first staff meetings.	Whitney will record members of the AVID Site Team.
The AVID Site Team will meet monthly to discuss implementation, plan professional development, and monitor progress.	Meeting minutes and agendas can reflect the ongoing work for this team.	The AVID team will meet on the second Monday of each month.	AVID Site Team
The AVID Site Team will regularly communicate progress on the site plan and goals to staff, families, and community members.	Meeting minutes and agendas can reflect the ongoing work for this team. Copies of the site plan and goals will be available for staff and families to review.	The AVID Site Team will provide updates at least three times a year (November, February, and May).	AVID Site Team